

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING

May 13, 2019 at 5:30 p.m.

General Brown Room - Jr.-Sr. High School

Preliminary

AGENDA

REGULAR MEETING - 5:30 p.m.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PRESENTATIONS / GUESTS

- Mr. Rick Tague, A.I.A. and Mari Cecil, A.I.A. - Bernier and Carr Associates

PUBLIC COMMENT REQUESTS

- _____

CONSENT AGENDA

1. Approval of Minutes as listed:
 - April 8, 2019 - Regular Meeting
 - April 25, 2019 - Special Meeting
2. Approval of Building and Grounds Requests as listed:
 - BGP baseball/softball field - April 16-July 31, 2019 - Mondays-Fridays from 5:30 p.m. to 9:00 p.m. and Saturdays from 10:00 a.m. to 4:00 p.m. - Dexter Citizens' Committee - Baseball/Softball Program 2019
 - BGP cafeteria - April 23, 2019 from 6:00 p.m. to 7:00 p.m. - Dexter Pop Warner - parent meeting for football
 - BGP gymnasium - April 25, 2019 from 6:30 p.m. to 8:00 p.m. - Youth Basketball - practice
 - DEX art room - May 1-June 1, 2019 from 3:00 p.m. to 4:30 p.m. - Watertown Family YMCA - art education
 - JSHS auditorium/General Brown Room/music room - March 5, 2020 (March 9, 2020 snow date) - Jefferson-Lewis BOCES - Scripps Regional Spelling Bee
3. Approval of Conferences and Workshops as listed:
 - Kristi Bice - nVision User Group meeting - JLBOCES - May 15, 2019
 - Rebecca Flath - nVision User Group meeting - JLBOCES - May 15, 2019
 - Barbara J. Case - JLSBA Annual Dinner Meeting / Regents Forum - Hilton Garden Inn, Watertown - May 15, 2019
 - Lisa K. Smith - JLSBA Annual Dinner Meeting / Regents Forum - Hilton Garden Inn, Watertown - May 15, 2019
 - Natalie Hurley - JLSBA Annual Dinner Meeting / Regents Forum with expenses - Hilton Garden Inn, Watertown - May 15, 2019
 - Barbara J. Case - LEAF Supporting Women in Leadership - Woodcliff Hotel, Victor, NY - June 6-7, 2019
 - Bethany Goodspeed - Microsoft Excel Basics & Microsoft Excel: Beyond the Basics - Comfort Inn & Suites, Watertown, NY - June 10-11, 2019
 - Paul M. Mendez - 2019 SNYPJOA Annual Training Conference - Fort William Henry Conference Center, Lake George, NY - August 26-30, 2019
4. Approval of Conferences and Workshops as per *My Learning Plan* Report 5/9/2019
5. Approval of Financial Reports / Warrants

REGULAR AGENDA

Other Discussion and Action Items

Board Member Reports / Staff Member Reports and Presentations

1. Comments / Information from Board Members
 - _____
2. Staff Member Reports as provided
3. Staff Member Presentations: none

Items for Board Information / Discussion

4. Board Information - Results of voting held on Thursday, April 25, 2019 for the 2019-2020 Administrative Budget of the Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES, and the election of two members to the Jefferson-Lewis BOCES Board of Education:
 - Approval of the 2019-2020 Administrative Budget: Voting Yes - 18 Voting No - 0
 - Members elected to serve three year terms of office to commence July 1, 2019:
 - Peter E. Monaco - Watertown City School District Votes received - 18
 - Michael J. Kramer - Adirondack Central School District Votes received - 18
5. Board Information - Invitation from Jefferson-Lewis School Boards Association - Annual Dinner Meeting with Elizabeth Hakanson, Regent of the University of the State of New York - Hilton Garden Inn, Watertown - May 15, 2019
6. Board Information - Tri-County 36th Annual Art Show - May 6-15, 2019 at Dulles State Office Building, Watertown.
7. Board Information - Preliminary Tenure appointment recommendations are as follows, with final Board approval scheduled for the June 17, 2019 meeting, with tenure dates effective as noted:

Name:	Effective Hire Date:	Tenure Area:	Tenure Period to begin:
Melissa Zehr	September 1, 2015	Health Teacher	September 1, 2019
Kelly Fahey	September 1, 2016	Special Education Teacher	September 1, 2019

8. Board Information / Discussion - 3rd Quarter Marking Period Data for review
9. Board Information / Discussion - Organizational Meeting followed by the Regular Meeting is currently scheduled for Monday, July 1st. Start time has yet to be determined.

Items for Board Discussion / Action

10. Board Action - Approval is requested for the **General Brown Central School District to combine with Immaculate Heart Central School District** (host), for the purpose of athletic competition, pending the approval of the NYSPHSAA Section III, to compete in the sport of **Ice Hockey** at the Boys' Varsity level for the 2019-2020 school year.
11. Board Action - **BE IT RESOLVED**, that Upon the Recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education hereby takes action to approve the **Inter-Municipal Cooperation Agreement for Legal Services** through Jefferson-Lewis BOCES, in the amount of \$22,000 for the period of July 1, 2019 to June 30, 2020, and authorizes the Superintendent of Schools to execute the contract.
12. Board Action - **BE IT RESOLVED**, that Upon the Recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education hereby takes action to approve **Hearing Officer Services** through the Office of Inter-Municipal Legal Services at Jefferson-Lewis BOCES in the amount of \$3,600 for the period of July 1, 2019 to June 30, 2020, to be billed through an approved CoSer subject to State aids reimbursement rates, and authorizes the Superintendent of Schools to execute the contract.
13. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the following resolution:

Retirement Contribution Reserve Sub-Fund Resolution

WHEREAS, the General Brown Central School District participates in the New York State Teachers' Retirement System ("TRS"); and

WHEREAS, the Board of Education of the General Brown Central School District by resolution established a Retirement Contribution Reserve Fund known as the Retirement Contribution Reserve pursuant to Section 6-r of the General Municipal Law; and

WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Education Law §521.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the General Brown Board of Education School District, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board hereby establishes a sub-fund within the Retirement Contribution Reserve to be known as the General Brown Central School District Retirement Contribution Reserve Sub-Fund;
2. The source of funds for this Reserve Sub-Fund shall be:
 - a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
 - b. such revenues as are not required by law to be paid into any other fund or account;
 - c. such other funds as may be legally appropriated; and
 - d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.
3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, moneys in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York State Teachers' Retirement System, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.
4. No member of the Board of Education or employee of the District shall:
 - a. authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or
 - b. expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.
5. The moneys contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.
6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.
7. The moneys in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.
8. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer shall annually furnish a detailed report of the operation and condition of this sub-fund to the Board of Education.
9. This Resolution shall take effect immediately.

14. Board Action - Approval of ***Committee on Special Education Reports***

ITEMS FOR BOARD ACTION - PERSONNEL

15. Board Action - ***BE IT RESOLVED***, that Upon the Recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to create a 6-Hour Cashier position.
16. Board Action - ***BE IT RESOLVED***, that Upon the Recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to appoint the following personnel to 6-Hour Cashier positions at their current hourly rate, effective May 14, 2019:
 - Lori Macaulay

- Katie L. Loomis
- Kristina Wheeler

17. Board Action Personnel changes as listed:

(A) Retirements: none

(B) Resignations:

Name	Position	Effective Date
Rachel Knox	Teacher Aide	June 28, 2019

(C) Appointments:

Name	Position	Annual Salary Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
Julie A. Shaver	Reading Teacher	Step 16 (MB+39) at the established 2019-2020 salary schedule	3-Year Probationary Tenure Track Appointment effective 09/01/2019	09/01/2019
Maria T. Mesires	Living Environment Teacher	Step 17 (M+60) at the established 2019-2020 salary schedule	3-Year Probationary Tenure Track Appointment effective 09/01/2019	09/01/2019
Molly E. (Gray) Hall	Elementary Teacher	Step 4 (MB+39) at the established 2019-2020 salary schedule	4-Year Probationary Tenure Track Appointment effective 09/01/2019	09/01/2019
Lauren Labiendo	Physical Education Teacher (increase from 0.75 to 1.0)	Step 3 (B+0) at the established 2019-2020 salary schedule	4-Year Probationary Tenure Track Appointment effective 09/01/2019	09/01/2019

ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

18. FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Julie A. Shaver** - Teacher
- **Melissa T. Mesires** - Teacher
- **Molly E. (Gray) Hall** - Teacher

SUPERINTENDENTS’ REPORTS

- 19. Assistant Superintendent - Mrs. Smith
- 20. Superintendent - Mrs. Case

CORRESPONDENCE & UPCOMING EVENTS

- 21. Correspondence Log

ITEMS FOR NEXT MEETING

June 17, 2019 - Regular Meeting will begin at 5:30 p.m. in the **cafeteria** of the Jr.-Sr. High School

- 22. Tenure Celebration

If necessary to adjourn at 6:10 p.m. for the Annual Meeting / Budget Hearing:

Motion for Adjournment:

A motion is requested to adjourn the regular meeting to move to the auditorium to begin the Annual Meeting / Budget Hearing. The regular meeting will reconvene here, immediately following the Budget Hearing.

MOTION TO RECONVENE THE REGULAR MEETING

23. A motion is requested to reconvene the regular meeting

PROPOSED EXECUTIVE SESSION

24. A motion will be requested to enter executive session for the discussion of _____.

RETURN TO OPEN SESSION

25. A motion is requested to adjourn the executive session and reconvene the regular meeting.

MOTION FOR ADJOURNMENT

26. There being no further business or discussion, a motion is requested adjourn the regular meeting.

*Items added after the preliminary agenda was sent to the Board of Education.

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING

April 8, 2019 at 5:30 p.m.

General Brown Room - Jr.-Sr. High School

Unapproved

MINUTES

REGULAR MEETING

The meeting was called to order at 5:30 p.m. by President Klindt, followed by the Pledge of Allegiance

MEMBERS PRESENT: Sandra Young Klindt, President; Natalie Hurley, Vice President; Daniel Dupee II; Brien Spooner; Jamie Lee; Albert Romano, Jr.; Kelly Milkowich

OTHERS PRESENT: Barbara J. Case, Superintendent; Lisa K. Smith, Assistant Superintendent; Gary Grimm, Operations Manager/Transportation Supervisor; David Ramie, Principal Dexter Elementary; Joseph O'Donnell, Principal Brownville Glen Park Elementary; Jennifer Stanton, Assistant Principal Jr.-Sr. High School; Melissa Nabinger, Director of Student Services; Michael Parobeck, Network Administrator; Staff and Students

APPROVAL OF AGENDA

Motion for approval by Natalie Hurley, seconded by Kelly Milkowich, with motion approved 7-0.

— Superintendent Case will act as Clerk Pro-Tem with the absence of Mrs. Bennett, District Clerk.

PRESENTATIONS / GUESTS

— Mrs. Jamie Lee

PUBLIC COMMENT REQUESTS

— No requests at this time.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Jamie Lee, and seconded by Natalie Hurley - Motion approved 7-0.

1. Approval of Minutes as listed:
 - March 11, 2019 - Regular Meeting
 - March 18, 2019 - Special Meeting

2. Approval of Building and Grounds Requests as listed:
 - JSBS baseball field - May 20, 2019 to August 15, 2019 from 5:30 p.m. to 9:00 p.m. on M-F and 10:00 a.m. to 4:00 p.m. on Saturdays - Dexter Citizens' Committee - Baseball Program 2019
 - JSBS large gymnasium - July 22-25, 2019 from 8:00 a.m. to noon - Sackets Harbor Central School District - Future Stars Basketball Camp
 - JSBS gymnasiums / weight rooms / classroom - July 29, 2019 - August 1, 2019 from 7:30 a.m. to 4:30 p.m. - Sackets Harbor Central School District - Shot Doctor Basketball Camp
 - JSBS turf field - April 7, 2019 from 4:30 to 5:30 p.m. - Victory Bulldog Soccer

3. Approval of Conferences and Workshops as listed:
 - Paul M. Mendez - Utica National Workshop - *Enhancing School Safety Using Threat Assessment Model* - Hilton Garden Inn, Watertown - March 20, 2019
 - Paul M. Mendez - 16th Annual Safe Schools Seminar - University of Buffalo North Campus - March 21, 2019
 - Natalie Hurley - JLSBA Dessert Workshop/Executive Committee Meeting - *Student Engagement* - JLBOCES - March 28, 2019

4. Approval of Conferences and Workshops as per *My Learning Plan* Report 4/4/19

5. Approval of Financial Reports / Warrants

REGULAR AGENDA

Other Discussion and Action Items

Board Member Reports / Staff Member Reports and Presentations

1. Comments / Information from Board Members
 - Natalie Hurley discussed the Jefferson Lewis School Board Association Dessert Workshop held March 28th regarding Positive Behavior Interventions and Supports (PBIS).
 - Jamie Lee commented on the March 22nd Professional Development Day on Inclusive Schools.
2. Staff Member Reports as provided
3. Staff Member Presentations:
 - Brian Nortz - Winter Sports Review

Items for Board Information / Discussion

4. Board Information - 2019-2020 Proposed JLBOCES Administrative Budget
6. Board Information - Candidates for election to the Jefferson-Lewis-Herkimer-Oneida Board of Cooperative Education Services (BOCES) as listed:
 - Peter E. Monaco - Watertown City School District
 - Michael J. Kramer - Adirondack Central School District

Three (3) vacancies exist and three (2) candidates have been nominated. The term of office for each vacancy is three years beginning July 1, 2019, and concludes June 30, 2022. The election and vote on the proposed 2019-2020 BOCES administrative budget will take place on April 25, 2019 in component school districts.

There will be a **Special Meeting of the General Brown Central School District Board of Education to be held on April 25, 2019 at 7:00 a.m. in the District Conference Room**, for the purpose of voting on the proposed 2019-2020 BOCES budget and election of three members to the BOCES Board of Education.

5. Board Information - As per the GBTA Contract, *“If the District has three or more unused snow days as of April 10th, one day will be added to the April vacation and one day to the Memorial Day recess, as long as there is a minimum of one snow day remaining.”* The District has two snow days remaining. Therefore, the District will be closed on May 24, 2019 as long as there is one snow day remaining on that date.
6. Board Information / Discussion - continuing discussion of District reconfiguration

Items for Board Discussion / Action

7. Board Action - **Resolution-Standard Work Day: BE IT RESOLVED**, that the General Brown Central School District, Location code #72204, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees’ Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day
Student Cleaner	6 Hours per day

Motion for approval by Natalie Hurley, seconded by Kelly Milkowich, with motion approved 7-0.

8. Board Action - Approval of Assistant Clerks / Inspectors for the Tuesday, May 21, 2019 Proposed Budget Vote and Board of Education Election as follows:
 - Assistant Clerks: Rebecca Flath - Kristi Bice - Lisa Leubner - Michael Parobeck
 - Inspector: Jefferson County Board of Elections Inspector, with Donna Keefer serving as Chief Inspector
 - Lisa Smith will serve as Chairperson for the Annual Meeting / Budget Vote Election

Motion for approval by Albert Romano, seconded by Brien Spooner, with motion approved 7-0.

9. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the **MADISON-ONEIDA Cooperative Bidding Resolution** as follows:

WHEREAS, it is the plan of a number of PUBLIC SCHOOL DISTRICTS and the MADISON-ONEIDA BOCES (the “BOCES”) during the 2019-2020 school year to bid jointly for the purchase of various types of computers and technology commodities (the “Commodities”); and **WHEREAS**, the General Brown School District (“the School District”) is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and **WHEREAS**, this Board of Education has received and reviewed the Cooperative Bid Procedures (“the Procedures”) governing its right and responsibilities should it elect to participate in the joint bidding of commodities; and **BE IT FURTHER RESOLVED**, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid purchase item purchases according to the recommendation of the BOCES if such award is in the best interest of the school district.

CERTIFICATION OF DISTRICT CLERK

I, Debra L. Bennett, District Clerk of the General Brown Central School District Board of Education, hereby certify that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on April 8, 2019.

Signature: _____

Date: _____

Motion for approval by Jamie Lee, seconded by Albert Romano, with motion approved 7-0.

- 10. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the resolution approving a joint agreement with BOCES for the acquisition, construction and renovation of facilities to house services provided by BOCES pursuant to section 1950 of the Education Law and for the allocation of the costs thereof among the component school districts of BOCES as follows:

Motion by Natalie Hurley, seconded by Albert Romano, to approve the following resolution with a vote of 7-0:

RESOLUTION OF THE BOARD OF EDUCATION OF THE **GENERAL BROWN CENTRAL SCHOOL DISTRICT** (THE “SCHOOL DISTRICT”), ADOPTED **APRIL 8, 2019**, AUTHORIZING THE SCHOOL DISTRICT TO ENTER INTO A JOINT AGREEMENT WITH THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES FOR THE SOLE SUPERVISORY DISTRICT OF JEFFERSON, LEWIS, HAMILTON, HERKIMER AND ONEIDA COUNTIES, NEW YORK (“BOCES”), AND THE OTHER COMPONENT SCHOOL DISTRICTS OF BOCES, FOR THE ACQUISITION, CONSTRUCTION AND RENOVATION OF FACILITIES TO HOUSE SERVICES PROVIDED BY BOCES PURSUANT TO SECTION 1950 OF THE EDUCATION LAW AND FOR THE ALLOCATION OF THE COSTS THEREOF AMONG THE COMPONENT SCHOOL DISTRICTS OF BOCES.

WHEREAS, pursuant to the State Environmental Quality Review Act and the applicable regulations promulgated thereunder (“SEQRA”), on December 20, 2017, the Board of Cooperative Educational Services for the Sole Supervisory District of Jefferson, Lewis, Hamilton, Herkimer and Oneida Counties, New York (“BOCES”) duly determined that the Project, hereinafter defined, constitutes a Type II Action under SEQRA which will not have a significant impact on the environment and the Project is not subject to any further environmental review under SEQRA;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION of the **GENERAL BROWN CENTRAL SCHOOL DISTRICT**, (the “School District”) (by a vote of not less than a majority of all Board members) as follows:

Section 1. The School District is hereby authorized to enter into a Joint Agreement by and among BOCES and the eighteen (18) component school districts of BOCES (the “Component School Districts”), in substantially the form attached hereto as Exhibit A, which provides for (1) the acquisition, at no additional cost to BOCES, of the facility now known as the Boak Education Center and previously known as St. Peter’s Catholic School, located at 5437 Shady Avenue, Lowville, New York, and (2) the renovation, reconstruction, refurbishing and altering the Boak Education Center, the Bohlen Technical Center, the A.C.E.S./Adult Learning Center and the Sackett Technical Center including, but not limited to, the replacement of deteriorated roofing and windows, the replacement of outdated/malfunctioning HVAC systems, electrical and plumbing system upgrades, main entrance upgrades, temperature control upgrades, flooring and ceiling replacement, the replacement of deteriorated/damaged entry and classroom doors and associated hardware, reconstruction of building facades, clock and PA system upgrades, lighting system upgrades, asbestos abatement, accessibility upgrades to meet the requirements of the Americans with Disabilities Act, as well as BOCES-wide upgrades to the facilities above and the BOCES Administration and PES Buildings in Watertown and the Adult Education building in Glenfield, including but not limited to existing fire alarm systems and security features, as well as site improvements such as parking lot resurfacing, sidewalk and curbing improvements and associated drainage work, and the acquisition of furnishings, equipment, machinery, apparatus, and incidental improvements in connection therewith (the “Project”). Said Joint Agreement, in addition to providing for all other matters deemed necessary and proper, (i) sets forth the cost of the Project, and (ii) provides for an allocation and apportionment of said costs among the Component School Districts, including the General

Brown Central School District, on the equitable basis set forth in said Joint Agreement, and further sets forth the portion of the costs, and the schedule of payment of said costs by each Component School District, including the General Brown Central School District.

Section 2. The President of the Board of Education, and in his/her absence the Vice President of the Board of Education, is hereby authorized and directed to execute said Joint Agreement for and on behalf of the School District.

Section 3. The School District hereby agrees to take any and all actions necessary as required by said Joint Agreement to accomplish the purposes and intent of said Joint Agreement.

Section 4. This resolution shall take effect immediately.

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STATE OF NEW YORK)

) SS.:

COUNTY OF JEFFERSON)

I, Debra L. Bennett, the District Clerk of the General Brown Central School District (the "School District"), DO HEREBY CERTIFY:

That I have compared the annexed abstract of the minutes of the meeting of the Board of Education of the School District, held on the 8th day of April, 2019, including the resolution contained therein, with the original thereof on file in my office, and the same is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that the full Board of Education of the School District consists of seven (7) members; that seven members of the Board of Education were present at such meeting; and, that seven of such members voted in favor of the above resolution.

I FURTHER CERTIFY that (i) all members of the Board of Education had due notice of the meeting, (ii) pursuant to Article 7 of the Public Officers Law (Open Meetings Law), such meeting was open to the general public, and due notice of the time and place of such meeting was duly given in accordance with Article 7 of the Public Officers Law, and (iii) the meeting was in all respects duly held.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of General Brown Central School District this 11th day of April, 2019.

Debra L. Bennett, District Clerk
General Brown Central School District
Jefferson County, New York

(SEAL)

- 11. Board Action - Approval of **Committee on Special Education Reports**
Motion for approval by Kelly Milkowich, seconded by Jamie Lee, with motion approved 7-0.
- 12. Board Discussion - Budget discussion regarding the Proposed Spending Plan for the 2019-2020 school year
- 13. Board Discussion / Action - Adoption of the Proposed Spending Plan for the 2019-2020 school year:
BE IT RESOLVED, that the General Brown Central School District Board of Education takes action to approve the **Proposed Spending Plan for the 2019-2020** school year, resulting in a 0.55% increase in the tax levy, in an amount not to exceed \$25,163,377 and to raise the taxes therefore.
Motion for approval by Jamie Lee, seconded by Natalie Hurley, with motion approved 7-0.

ITEMS FOR BOARD ACTION - PERSONNEL

- 14. Board Action Personnel changes as listed:
A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed is made by Albert Romano, seconded by Natalie Hurley, with motion approved 7-0.

(A) Retirements: none

(B) Resignations:

Name	Position	Effective Date
Whitnee Konwinski	Elementary Teacher	June 26, 2019

(C) Appointments:

Name	Position	Annual Salary Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
Mauro A. Orcesi	Elementary Teacher K-6	Step 1 (MB+39) at the established 2019-2020 salary schedule	4-Year Probationary Tenure Track Appointment effective 09/01/2019	09/01/2019
Christopher D. Jones Jill V. Smith	Substitute Teacher Substitute Teacher	\$90 per day / non-certified \$90 per day / non-certified	n/a n/a	04/09/2019 04/09/2019

(D) PAID Coaching Appointments: none

(E) UNPAID Coaching Appointments:

Name	Spring 2019 Sports	Coaching Certification	Effective Date
Matthew M. Milkowich	Modified Girls' Lacrosse Assistant	Temporary Coaching License 2 nd to 4 th Renewal****	March 19, 2019

Coaches possess the following [as mandated by NYSED]:

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] *

Non-Teaching Temporary or Professional Coaching License and/or 2nd - 4th Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

15. FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

Motion for approval by Albert Romano, seconded by Kelly Milkowich, with motion approved 7-0.

- **Mauro A. Orcesi** - Teacher
- **Christopher D. Jones** - Substitute Teacher
- **Jill V. Smith** - Substitute Teacher

SUPERINTENDENTS' REPORTS

- 16. Assistant Superintendent - Mrs. Smith
- 17. Superintendent - Mrs. Case

CORRESPONDENCE & UPCOMING EVENTS

- 18. Correspondence Log

ITEMS FOR NEXT MEETING

April 25, 2019 - Special Meeting will begin at 7:00 a.m. in the District Conference Room

- 19. JLBOCES Budget Vote and Election

May 13, 2019 - Regular Meeting will begin at 5:30 p.m. in the General Brown Room of the Jr.-Sr. High School

- 20. Cell phone tower mock-up drawings

May 13, 2019 - Budget Hearing will begin at 6:15 p.m. in the Auditorium of the Jr.-Sr. High School

PROPOSED EXECUTIVE SESSION

- 21. **A motion will be requested to enter executive session** for the discussion of the employment history of two particular individuals. Motion for approval by Brien Spooner, seconded by Natalie Hurly, with motion approved 7-0. Time entered: 6:32 p.m.

RETURN TO OPEN SESSION

22. **A motion is requested to adjourn the executive session** and reconvene the regular meeting.

Motion for approval by Brien Spooner, seconded by Natalie Hurley, with motion approved 7-0. Time: 6:41 p.m.

MOTION FOR ADJOURNMENT

23. **There being no further business or discussion**, a motion is requested adjourn the regular meeting.

Motion for approval by Brien Spooner, seconded by Natalie Hurley, with motion approved 7-0. Time adjourned: 6:41 p.m.

Respectfully submitted:

Barbara J. Case, Clerk Pro-Tem

*Supporting documents may be found in supplemental file dated April 8, 2019.

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

SPECIAL MEETING
Thursday, April 25, 2019 - 7:00 a.m.
District Conference Room

Unapproved
MINUTES

SPECIAL MEETING

The meeting was called to order at 7:00 a.m. by President Klindt, followed by the Pledge of Allegiance.

MEMBERS PRESENT: Sandra Young Klindt, President; Daniel Dupee II; Jamie Lee; Albert Romano, Jr.

MEMBERS ABSENT: Natalie Hurley, Vice President; Brien Spooner; Kelly Milkowich

OTHERS PRESENT: Barbara J. Case, Superintendent; Lisa K. Smith, Assistant Superintendent; Debra L. Bennett, District Clerk

1. APPROVAL OF AGENDA

Motion for approval by Albert Romano, seconded by Jamie Lee, with motion approved 4-0.

2. ITEMS FOR BOARD DISCUSSION / ACTION

(A) Board Discussion / Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the proposed 2019-2020 Administrative Budget for the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services as mailed to component districts and presented at the BOCES Annual Meeting on April 10, 2019.

Motion for approval by Jamie Lee, seconded by Albert Romano, with motion approved 4-0.

(B) Board Discussion / Action - Voting for the election of members to the Jefferson-Lewis (BOCES) Board of Cooperative Education Services. Three (3) vacancies exist, and two (2) candidates have been nominated to fill these vacancies for a three year term of office beginning July 1, 2019:

❖ Is there a motion to cast one vote for Mr. Peter Monaco of Watertown City School District, to fill one vacancy on the BOCES Board of Education? Yes votes: 4 No votes: 0

❖ Is there a motion to cast one vote for Mr. Michael J. Kramer of the Adirondack Central School District, to fill one vacancy on the BOCES Board of Education? Yes votes: 4 No votes: 0

THEREFORE, BE IT RESOLVED that the General Brown Central School District Board of Education directs the District Clerk to cast one ballot for each vacancy on its behalf for the candidates above receiving the most votes.

Therefore, the following two (2) nominees will receive one vote each:

- ❖ Mr. Peter Monaco
- ❖ Mr. Michael J. Kramer

Motion for approval by Jamie Lee, seconded by Daniel Dupee, with motion approved 4-0.

(C) Board Action - Approval is requested for the **2019-2020 Property Tax Report Card**

Motion for approval by Albert Romano, seconded by Jamie Lee, with motion approved 4-0.

3. ITEMS FOR BOARD ACTION - PERSONNEL

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed is made by Jamie Lee, seconded by Albert Romano, with motion approved 4-0.

(A) Appointments as listed:

Name	Position	Annual Salary or Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
Kathy A. Smith	Substitute Custodian	\$11.51 per hour	n/a	April 26, 2019
Amber J. Gordon	Substitute Teacher Aide	\$11.46 per hour	n/a	April 26, 2019

(B) UNPAID Coaching Appointments:

Name	Spring 2019 Sports	Coaching Certification	Effective Date
Matthew J. Fiske	Modified Boys' Baseball Assistant	Teacher-Coach*	April 26, 2019

Coaches possess the following [as mandated by NYSED]:

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] *

Non-Teaching Temporary or Professional Coaching License and/or 2nd - 4th Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

4. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

Motion for approval by Jamie Lee, seconded by Daniel Dupee, with motion approved 4-0.

- **Kathy A. Smith** - Substitute Custodial
- **Amber J. Gordon** - Substitute Teacher Aide

5. MOTION FOR ADJOURNMENT

There being no further business or discussion, a motion was requested adjourn the meeting.

Motion for adjournment by Jamie Lee, seconded by Albert Romano, with motion approved 4-0. Time: 7:04 a.m.

Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated April 25, 2019